

TED JOHNSON PROPANE

Job Description

Job Title: Bobtail Delivery Truck Driver
Reports To: Route Manager
FLSA Status: Exempt

SUMMARY

Drives bobtail delivery truck over an established route to deliver liquefied petroleum gas, safely sell products and render services to customers by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Include the following. Other duties may be assigned.

- 1) Completing and documenting daily pre-trip inspection according to CHP & FMCSR guidelines.
- 2) Drives truck to customer's premises and refills propane tanks.
- 3) Inspects tanks for defects and/or damage and document all problems.
- 4) Operates on-board computer and issues invoices to the customer.
- 5) Reads gauges or meters and records quantity loaded.
- 6) Follows all Company, State, and Federal safety procedures/regulations.
- 7) Displays a positive (cheerful & courteous) attitude at all times at the customers.
- 8) Listen to and resolves customer service issues.
- 9) Return completed work orders to supervisor for processing.
- 10) Keep truck clean and stocked, and reports in writing any safety or mechanical problems to the fleet manager.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION, LICENSES AND EXPERIENCE

- 1) High school diploma or general education degree (GED).
- 2) CDL, Class B or A with Hazmat, air brake, and tank endorsements, with valid medical card & security check.
- 3) Minimum one year verifiable experience driving like vehicles.
- 4) No more than 1 moving violation during the previous 3 years, including proof with a current motor vehicle report from the DMV.
- 5) No more than one at-fault accident during the previous 3 years, including proof with a current motor vehicle report from the DMV.
- 6) Be able to read and speak English sufficiently as required by 49 U.S.C. § 391.11(b)(2)
- 7) Be physically qualified to drive a company vehicle and handle 75lbs of weight.
- 8) No major violations including: DUI, reckless driving, operating a vehicle under a suspended license, hit & run, manslaughter, or use of a vehicle in a commission of a felony.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, tool & scales sizes and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before customers.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee frequently is required to use hands to finger, handle, and reach with hands and arms. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to propane fumes and outside weather conditions. The employee is occasionally exposed to moving mechanical parts and vibration. The noise level in the work environment is usually moderate and occasionally loud.

PAY AND BENEFITS

Competitive starting salary \$30,000 year plus bonuses, with company paid health benefits for employee and family. Profit sharing and 401k plan. This is a professional environment in a successful family business.

Hours: Monday through Friday 6:00am – 2:30pm. Overtime is sometimes required. Being available on weekends and holiday's is encouraged and welcomed.

Please send in your resume and current DMV print out if interested via fax: (626) 338-4194 or email: juliejohnson@tedjohnsonpropane.com.